



GOVERNMENT OF KERALA

Abstract

Electronics & Information Technology Department – Recommendations of the Apex Committee on e-Governance held on 19.01.2017 - Approved – Orders issued

ELECTRONICS & INFORMATION TECHNOLOGY (IT CELL) DEPARTMENT
G.O.(Ms)No. 8/2017/ITD Dated, Thiruvananthapuram, 03/04/2017

Read: 1. GO(Ms) No. 10/2013/ITD dated 24.08.2013.
2. GO(Ms) No. 20/2014/ITD dated 28.05.2014.
3. GO(Ms) No. 25/2015/ITD dated 13.08.2015.
4. GO(Rt) No. 47/2016/ITD dated 27.02.2016.
5. Minutes of the meeting of the Apex Committee on e-Governance held on 19.01.2017.

ORDER

As per Government order read as 2nd paper above, an Apex Committee for e-Governance was constituted with Chief Secretary as Chairman and other Secretaries of actively participating Departments in e-Governance as members. The meeting of the Apex Committee on e-Governance held on 19.01.2017 has taken certain decisions detailed in the MoM read above. In compliance with the decisions, following orders are issued:

1. Development of e-Office Version 2.0

As per Government order read as 1st paper above, Government decided to implement e-Office, the file processing application of National Informatics Centre in Government Secretariat and almost all Departments are processing majority of files through e-Office. The current version of e-Office has several issues in drafting, searching, report generation etc. The Apex Committee recommended to develop version 2.0 of e-Office with the help of State Unit of National Informatics Centre.

Government have examined the matter in detail and sanction is accorded to National Informatics Centre (NIC), Kerala to develop version 2.0 of e-Office for the State of Kerala. For developing version 2.0 of e-Office, following arrangements are made:

- NIC shall submit a proposal in this regard to Government before 17th April, 2017.
- NIC shall deploy a dedicated team at Secretariat exclusively for development of version 2.0 of e-Office and also sort out issues in the existing version of e-Office.
- Version 2.0 of e-Office should be a role based application and more user friendly to suit the requirements of the State of Kerala. The new version

should work even in Mobile phones and tablets also.

- Information Technology (IT Cell) Department shall co-ordinate from Government level.
- A team of selected officers from Virtual IT Cadre / Department Nodal Officers shall be identified and positioned as a domain support team.
- Periodic meeting to formulate the project shall be conducted by Secretary (IT).
- The project has to be completed and put in place by 1st April, 2018.

2. Formation of Virtual IT Cadre in all line Departments

As per Government Order read as 1st paper above, Government constituted Kerala IT (Virtual) Cadre in Government Secretariat with 33 members to conceptualize, implement and manage e-Governance Projects. The Apex Committee recommended to constitute IT (Virtual) Cadres in Line Departments and to strengthen the existing cadres.

Government have examined the matter in detail and sanction is accorded to The Director, Kerala State IT Mission to create more IT (Virtual) Cadres in all Line Departments where major e-Governance Mission Mode Projects and other e-Governance Applications have been implemented. Proper training shall be provided to the IT (Virtual) Cadre Members and the performing IT (Virtual) Cadre members shall be deputed for one year Post Graduate Diploma in e-Governance (PGDeG) conducted by Indian Institute of Information Technology Management-Kerala, Technopark. PGDeG nominations shall be limited to members of IT (Virtual) Cadre only.

- Departments undertaking major e-governance programmes shall effectively make use of training programmes of IMG to equip staff who are not included in the IT (Virtual) Cadre.
- IT (Virtual) Cadre in Government Secretariat shall also be strengthened by including more members with skills in Information & Communication Technology in the existing cadre and the inactive members shall be removed from the Cadre.

3. Replacing Old CPUs from e-Office implemented Departments in Secretariat

Based on the recommendation of Apex Committee on e-Governance, sanction is accorded to replace 100 Numbers of computer systems with very low configuration in the e-Office implemented Departments of Government Secretariat.

The Electronics & IT Department will examine the volume of files processed digitally in the respective Department and if found that the Officer concerned with low configuration system is processing majority of files through e-Office, his / her system shall be replaced.

Requests for replacement of low configured systems where e-Office platform is not used for processing files, shall not be entertained.

4. Free Wi-Fi spots in Secretariat Annexe Buildings 1 & 2.

As per Government order read as 4th paper above, sanction was accorded to M/s. Railtel Corporation of India Limited to set up wifi hotspots in the Main building of Government. Based on the recommendation of the Apex Committee, sanction is accorded to set up free Wifi hotspots at Secretariat Annexe Buildings I and II.

5. Implementation of CUG mobile facility at Government Secretariat

Based on the recommendations of the Apex Committee, sanction is accorded to implement Closed User Group (CUG) mobile facility for the officers of Government Secretariat.

The Director, Kerala State IT Mission shall invite Expression of Interest from the Service Providers and negotiate with them for incorporating Data plan also in the CUG plan at minimal cost.

6. Updation of Government of Kerala Portal www.kerala.gov.in portal

The Apex Committee on e-Governance has decided to entrust Director, Kerala State IT Mission to make the web portal www.kerala.gov.in of Government of Kerala, more user friendly.

Government have examined the matter in detail and the Director, Kerala State IT Mission is entrusted to update the web portal www.kerala.gov.in of Government of Kerala to make for user friendly for searching Government Orders, circulars etc.

- User Ids shall be provided to all Secretariat Departments for content updations and for uploading Government Orders, Circulars etc. of the respective Department, directly.
- The Secretaries of the respective Departments shall designate Virtual IT Cadre members / other competent officers of that Department for content updations and for uploading Government Orders, Circulars etc.
- The Electronics & IT Department shall provide necessary training for the designated officers for content updations.

(By order of the Governor)

M. SIVASANKAR
SECRETARY

To :- All Additional Chief Secretaries / Principal Secretaries / Secretaries to Government.

The Director, Kerala State IT Mission, Vellayambalam, Thiruvananthapuram

The State Informatics Officer, National Informatics Centre, Kerala

The Principal Accountant General (Audit) Kerala, Thiruvananthapuram.

The Accountant General (A & E) Kerala, Thiruvananthapuram.

The Finance Department

The Web & New Media, Information & Public Relations Department.

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